

Covid-19 State of Emergency

Disinfection Plan – for Cleaning a Unit after Precautions

While Massachusetts is in a State of Emergency, Housekeeping will follow this disinfection plan. The goal is to disinfect all surfaces as often as possible

NO ACCESS SHOULD BE GRANTED TO THE APARTMENT FOR MINIMUM OF FOUR DAYS AFTER THE INFECTED RESIDENT HAS VACATED THE APARTMENT.

**CHEMICALS TO USE**

* Disinfectant
* Neutral Floor Cleaner
* Bathroom Cleaner
* Glass Cleaner
* Bleach Wipes

**EQUIPMENT TO USE**

* Disinfectant bucket
* Wet mop with handle and bucket
* High Duster
* Toilet brush and holder
* 4-6 Rags
* Trash bags

**PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIRED**

* Gloves
* Mask

**PROTOCOL**

**For situations involving death ADD these 3 steps before disinfection**

1. **Do NOT enter apartment for four days**
2. **After four days, allow family to enter apartment and remove belongings**
3. **Discard anything left in apartment after the family is finished with the personal belongings**

* Wash hands for a minimum of 20 seconds after entering the apartment
* Don gloves and mask
* Follow label instructions regarding kill times for viruses
  + Hydrogen Peroxide = Keep the surface wet for 30 seconds
  + Bleach Wipes = Keep the surface wet for 1 minute
  + Disinfectant = Keep the surface wet for 10 minutes

Move clockwise from door - skipping bathroom

* Empty trash containers
* Discard any open tissue boxes or toilet paper rolls
* Perform high dusting (all areas above shoulder height) includes but not limited to:
  + TV
  + Clock
  + Blinds
  + Vents
  + Lights
* Change rags as needed
* Saturate your cleaning rag with disinfectant. Clean the following:
  + Ledges
  + Door handles, light switches
  + Built in storage cabinets, drawers and doors
  + Window sills/ledges
  + Sinks/faucets
  + Refrigerator
  + Walls/thermostat
* Clean and disinfect bathroom using new rags,
* Saturate the new rag with disinfectant. Clean the following:
  + Mirror
  + Switches, door handles
  + Sink and counter
  + Wipe out all cabinets and shelves
  + Wipe towel rack
  + Wipe shower or tub
  + Walls
  + Toilet including seat/rim
* Vacuum all carpet
* Mop hard surface floors
* When complete, remove gloves and mask, discard in an authorized location
* Wash hands for 20 seconds before the leaving the residence